

Maidu/Excelsior PTC

FINAL General PTC Meeting, Maidu Elementary School, F5

[Items in **Blue** are motions. Actions to be taken are in **Red**. Agreements are in **Green**.]

September 22, 2009 Minutes

Welcome/ Call Meeting to Order	The executive meeting was called to order by Jessica Rafanan at 10:08 a.m. The general meeting was called to order by Jessica Rafanan at 11:06 a.m.			
Attendees:	Jessica Rafanan*	Michelle Brashier	Adrienne Evans	Christine Nelson
	Tami Lynch*	Stephanie Groat	Sherilyn Petterson	Chris Robertson
	Shannon Berg*	Tami Jackson	Diane Duncan	
	Colleen Freund*	Shelli Teed-Bose	Dean Bliss	
	Leigh-Ann Reiner*	Angela Raffin	Margot Birch	*Board member
Carolyn Brosnan*	Suzanne Stanford	Laura Betz		
Approval of Minutes	There was a motion that was seconded to approve the August 25, 2009 minutes. Motion passed.			

Welcome & Introductions

Jessica Rafanan	Jessica introduced Michelle Brashier, STAR coordinator, who offered STAR's services for any PTC event. They want to help out wherever they can as well as get STAR staff registered for SCRIP. They really enjoyed helping out at the Luau event last year. Michelle said to feel free to post signs on the STAR building for PTC events.
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Treasurer's Report

Summary & Current Status/Colleen Freund	<p>Statement of Financial Condition reflects a total cash balance of \$22,480.59 - total encumbrances of \$22,632.72 = net remaining income of \$152.13.</p> <p>Signature cards still need to be signed by Leigh-Ann and Carolyn at the bank.</p> <p>Colleen inquired at the District office regarding the per pupil charge for the Connect Ed fee, but was unable to get any detailed information. Diane will check on this information and provide it to Colleen so that we can make accurate budget projections for the Connect Ed fee for the 2010-2011 school year.</p>
SCRIP Status/Laura Betz	<p>Income/Expenses since 7/1/2009 are as follows: Total income through Dining for Dollars, eScrip and Paper Scrip = \$22,686.85 Total expenses including cost of good sold, postage/shipping, promotion and supplies = \$21,345.45. Overall total is \$1341.40.</p> <p>Current bank account balance is \$7,902.85</p> <p>Area vendors have offered to provide food for PTC meetings (Cool River Pizza, CA Pizza Kitchen). Round Table has offered their restaurant and free crafts for children if we have a meeting during a week night. Fresh Choice has offered spaghetti dinners for a future family night event.</p> <p>Classroom SCRIP scramble starting today through October 13. Next paper SCRIP order is due September 24. During the last paper scrip order cycle, PTC raised \$1000.</p> <p>SCRIP café at the Maidu jog-a-thon was a great success – lots of new sign ups. This will also be available at Excelsior jog-a-thon on 9/25.</p> <p>Outdoor Ed Expense Relief Proposal: Laura brought a proposal to lessen the Outdoor Education expenses for 6th grade families. This pilot program would track rebates earned by families ordering scrip through shopwithscrip.com. By ordering scrip through this website, we can maintain an accurate tabulation of rebates earned per student and families can apply the balance of their scrip rebates earned to their outdoor education account. The program would run from October 8, 2009 – January 7, 2010 or as determined by the school's actual due date for payment. Families can make up to \$300 per child or actual event cost. Laura prepared a program agreement outlining the procedures, parent obligations, PTC obligations and instructions on how parents can participate.</p> <p>There was a motion that was seconded to approve the Outdoor Education Expense Relief Program through on line SCRIP orders as proposed by Laura Betz for the 2009-2010 school year. Motion passed.</p>

Event Reports – Post Event

Back to School Nights/Jessica Rafanan	Maidu, 8/26 and Excelsior, 8/27 – both school nights were great. Dr. McCarty attended both evenings. The ESF presentation of the “check” to PTC for funds raised last year was quite impressive. Great ESF representation.
Teacher/Staff Back to School Luncheon/Jessica Rafanan for Gina Black	Maidu, 8/27 and Excelsior, 8/28 – great at both schools. Got nice thank you cards from several teachers. Gina Black and Angela Kirton did a great job as usual.
Excelsior Picture Day/Tami Lynch	9/17 – went very well! Only had 2 photographers for individual photos so we were concerned with 600 kids being photographed that day, but LifeTouch was excellent, our volunteers were great and we ran on time all day – no students missed recess and several classes came in ahead of schedule.
Maidu Jog-a-thon/Tami Jackson	9/18 – fabulous event even though it was terribly hot! Received \$16,000 in pledges and have gotten about ½ of that amount so far. Phenomenal support and LOTS of volunteers. Dr. McCarty even came out and jogged a few laps.

Event Reports – Upcoming

Excelsior jog-a-thon/Tami Jackson	Friday, September 25 – ready to roll, still could use volunteers to help set up at 7:30 am
Fall Product Fundraiser/ Angela Raffin	Assembly of catalogs and order forms will happen Wednesday, September 30 in Maidu F5. Angela has plenty of volunteers coming to help. All facility requests for product delivery have been prepared and approved – ready to go.
Maidu Picture Day/Tami Lynch	Kristi Peterson coordinator – 10/22 Ready to go, has enough volunteers, checking with Karen Fisher regarding schedule of classes.
Excelsior Book Fair/Sherilyn Petterson	Scheduled for 10/23-10/30. Volunteers needed for set up on October 21 and others are being recruited. Sherilyn working with Rhonda Tory to create list for times/parent support needed. Sherilyn attending scholastic book seminar on 9/24 to get ideas. Theme this year: Destination Bookfair-Read Around the World.
Family Fun Night/Leigh-Ann Reinero	Scheduled for 10/29 at Excelsior, 5:30-7:30 pm - both schools can attend. Name change to Family “FUN” Night to encompass all family activities including karaoke, guitar hero and Mario Kart competitions. Checking with Jamba Juice and Rubios to provide food. Also allowing kids to come in Halloween costumes to event. Sign up for songs \$1 each at 5 pm on 10/29, program starts at 5:30pm. Possibly including a 50/50 raffle. We intend to increase signage/marketing for event at both schools, including posters at the STAR building at Maidu – possibly dress up in costume and go to Excelsior during lunch to promote the event. Flyer for event going out in a couple of weeks.
Waste Free Wednesdays/ Molly Scholes	Carrie and Molly discussing a plan to get out and promote awareness during the month of November by doing some type of contest for the kids e.g. the classroom that has the most children going “waste free” out of the ones who bring their lunch will get some type of recognition. Details being worked out.

Committee Reports

Distribution/e-News/Wed Folders/Tami Lynch	Going very well. Paper service has discontinued except to those families who have signed up for weekly paper. Have gotten several requests from Greenhills families about being able to get a weekly email reminder. Christine Nelson will inform parents that they can go to the Excelsior site and request to be a subscriber to their enews and Tami will send them updates each week. Format of weekly highlights/reminders still evolving. We have had comments that last year’s format was easier to read in terms of identifying what information was new each week. Tami will continue to work on “user friendliness” of format.
Nutrition/P.A.L./ Jessica Rafanan	Have lots of great parent volunteers at both schools.
PTC Coordinator Recruitment/ Tami Lynch	Got good response to email sent out looking for Bingo night coordinator – 3 ladies have stepped up to co-coordinate Bingo night [Kristil Ehrlich, Barbara Koistinen, Dianne Cooper]. Coordinator binder has been passed on to them. School Activity Night specific to each school – still unsure of this – will address later - Ideas are out there, just need to pin down a coordinator for Excelsior (Maidu’s coordinator is the Reineros). Will also address year-end Family Picnic at a later date since it is scheduled for the same weekend as the Country Faire in May.

Principal Reports

Maidu/Stephanie Groat	Great jog-a-thon Sept 18! Clean up was speedy quick. Character Ed assembly on Sept 25 and an all-school sing along. Lunch program update: June Hedges (PCOE) wants to provide recycling bins/cans for lunch room. Also RJUHSD is ordering larger lunch trays for kids to hold food (there have been problems with smaller trays). Patti Hagan nominated for outstanding teacher.
Excelsior/Diane Duncan	First Eagle Assembly is this Friday, September 25 along with Jog-a-thon. No school Oct 1-2, staff development with challenge 21 implementation. Pottery World raffle will happen Oct 5-7, money raised goes to Christmas basket program. On Oct 6, Principal for a Day program with the community is happening. District Board is visiting the campus on Oct 27. Intel partner program coming, 1 class per school is chosen to correspond with an Intel employee, money donated to school.

New Business

PTC meeting schedule/change	To accommodate schedules of working parents the next general meeting is scheduled for October 20, 6pm-8pm at Excelsior library . We will provide pizza from Cool River since this meeting will happen during the dinner hour.
Group Norms	During the Executive Board meeting the board discussed implementing Group Norms as an addendum in the bylaws. Diane reported that the District is putting together overall PTC rules/bylaws for schools District-wide. It was determined that our group would prepare some basic "meeting expectations" to post at each PTC meeting. This will be completed prior to the October PTC meeting.
ESF Auction/Margot Birch	Working on school items to be put in silent auction (parking spots, lunch with teachers, etc). Art projects will be addressed in January and will have their own separate auction. Working with art docents to see if we can get 1 art project from each class to put in auction. Live auction will also happen as well so start donating things and remember to complete a donation form.
New fundraising opportunity	Jessica brought to the Executive Meeting a fundraising opportunity from a local dentist. For every pound of Halloween candy brought into their office, the dentist would give student \$1 personally as well as \$1 for every pound of candy to the school. The board decided against promoting this as it would need District approval and we already have a dentist as a school sponsor this year.
Credit Card processing options for future	During the Executive Meeting, the Board discussed the possibility of accepting credit cards for future PTC purchases such as Jog-a-thon, T-shirt orders, directory orders, etc. This would allow families to use credit cards to make one big payment for beginning of the year events and fundraising. It would also ease treasury operations so we aren't having to reconcile large volumes of personal checks and cash to make deposits. This topic will be addressed in the future, possibly look into establishing a PayPal account as well.

Announcements

Meetings	<ul style="list-style-type: none"> ▪ PTC General Meeting, Tuesday, October 20, 6:00 pm-8:00pm, Excelsior, Library- dinner provided by Cool River Pizza
Other	<ul style="list-style-type: none"> ▪ Destination Imagination parent info night September 24 @ Ridgeview school ▪ GBHS C-4 meeting on October 7 ▪ Spanish enrichment classes will start the week of October 12 and will need to use Maidu F5 after school

Adjournment: The meeting was adjourned at 12:54p.m. on Tuesday, September 22, 2009 by Jessica Rafanan