

Maidu/Excelsior PTC

FINAL General PTC Meeting, Maidu, F5

[Items in **Blue** are motions. Actions to be taken are in **Red**. Agreements are in **Green**.]

November 17, 2009 Minutes

Welcome/ Call Meeting to Order	The executive meeting was called to order by Jessica Rafanan at 10:11 a.m. The general meeting was called to order by Jessica Rafanan at 11:11 a.m.		
Attendees:	Jessica Rafanan*	Adrienne Evans	Sherilyn Petterson
	Tami Lynch*	Stephanie Groat	Diane Duncan
	Shannon Berg*	Tami Jackson	
	Colleen Freund*	Angela Raffin	
	Leigh-Ann Reinero*	Elaine Arndt	
	* Board Member		
Approval of Minutes	There was a motion that was seconded to approve the October 20, 2009 minutes. Motion passed.		

President's Report-Jessica

EUSD Council of Presidents Update	The District is continuing to look at cutting \$2 million for next year's budget. The Board also visited Excelsior on October 27. The visit went very well.
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Treasurer's Report

Allocation of carry-over money from prior years	During the executive session, the board discussed options for using the carry over money in the budget from previous years.																	
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">2007-2008 Maidu carry over</td> <td style="text-align: right;">\$2,416.82</td> </tr> <tr> <td>Science Docent carry over</td> <td style="text-align: right;">\$500</td> </tr> <tr> <td>Unallocated 2008-2009 carry over</td> <td style="text-align: right;">\$9,715.90</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">\$12,632.72</td> </tr> </table> <p>It was determined that in light of the economy, it would be prudent to hold back \$2,500 in reserves to cushion any short fall we may encounter in fund raising efforts. The remaining unallocated carry over would be divided equally between Maidu and Excelsior and each school can determine the best use of these funds.</p> <p>Thus:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">TOTAL</td> <td style="text-align: right;">\$12,632.72</td> </tr> <tr> <td>- hold back for reserves</td> <td style="text-align: right;">(\$2500)</td> </tr> <tr> <td>- Science Docent carry over</td> <td style="text-align: right;">(\$500)</td> </tr> <tr> <td>- Maidu carry over</td> <td style="text-align: right;">(\$2,416.82)</td> </tr> <tr> <td>Amount to divide by both schools</td> <td style="text-align: right;">\$7,215.90 = \$3,607.95 per school</td> </tr> </table> <p>For Maidu, the total will be \$2,416.82 carry over from 07-08 plus the additional \$3,607.95 = \$6,024.77. Stephanie would like to discuss how to use these funds at Maidu with the rest of the staff.</p> <p>Diane would like to use their \$3,607.95 for grade level specific items such as field trips. She will discuss this with the Excelsior staff.</p>	2007-2008 Maidu carry over	\$2,416.82	Science Docent carry over	\$500	Unallocated 2008-2009 carry over	\$9,715.90	TOTAL	\$12,632.72	TOTAL	\$12,632.72	- hold back for reserves	(\$2500)	- Science Docent carry over	(\$500)	- Maidu carry over	(\$2,416.82)	Amount to divide by both schools
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Summary & Current Status/Colleen Freund	Statement of Financial Condition reflects a total cash balance of \$63,097.95 - total encumbrances of \$22,632.72 = available funds balance of \$40,465.23. We estimate an income of \$24,198.16 and expenses of \$64,642.13 which leaves a net remaining income/(expense) of (\$40,443.97). When combined with the available funds balance, the estimated 09-10 carryover/(shortfall) is \$21.26.																	
	Financial audit occurred with Colleen, Laura Betz, Sherilyn Petterson and Shannon Berg – no problems were reported.																	
SCRIP Status/Margot, Kristen, Laura	<ul style="list-style-type: none"> ▪ Current bank account balance is \$11,461.51. ▪ Activity summary: total income \$56,580.13 – total expenses \$51,680.07 = overall total \$4,900.06 ▪ Classroom SCRIP scramble winners were Mr. Wick's class and Mrs. Hagan's class. Both won Popsicle parties and Mr. Wick's class also won field trip bucks for best effort with 81% forms returned. ▪ Dining for dollars – 2 dates scheduled for Cool River Pizza, December 1 and 2, ALL DAY. Excelsior student council will be taking over this program after these events take place. ▪ Outdoor Ed Expense Relief Program is going well. Currently have 37 families participating. There are 5 that are close to reaching their \$300 goal. 																	

Event Reports – Upcoming

Fall Product Fundraiser 10/5-10/19/Angela Raffin	Delivery of orders on Wednesday, November 18. Scheduled arrival by 10 am but this depends on the truck driver. Five volunteers scheduled to help open and sort boxes. Parents pick up orders on Thursday, November 19 @ Maidu stage, 7:30-10am or 2-7pm. Orders not picked up will be delivered to classrooms on Friday. Principals and teachers have been informed of possible classroom interruptions. Classroom prizes were awarded to top participating classes and teachers at both schools. Top selling students at each school were also given prizes. Orders should be reviewed right away for corrections. Corrections must be reported to Angela by 9 pm Friday, November 20, 2009. Fantastic year for Sally Foster. We sold \$11,066.62 in catalog orders, \$3,240 in online orders for a total of \$14,306.62. This exceeds our goal of \$12 per student. We will issue a check to Sally Foster for \$5,533.31 for their portion. They will issue us a check for \$1,620 for our share of the online orders. Total PTC profits = \$7,153.31.
Toy Drive 11/1-12/15/Jessica for Carolyn	Starts December 1-December 15. Bring wrapped gift tagged with gender and male/female indication. Donation boxes are in each school office.

Event Reports – Post Event

Maidu Picture Day 10/22/Jessica for Kristi Peterson	Kristi Peterson coordinator was sick, but volunteers stepped up and made it happen.
Excelsior Book Fair 10/23-10/30/Sherilyn Petterson	We made our goal in fundraising! \$10,671.93 was the total. Had a bit of a problem getting enough volunteers due to illness. Even Diane Elliott came to help and she doesn't have children at either school any more. Good turn out for teacher preview.
Family Fun Night 10/29/Leigh-Ann Reiner	Larger turn out this year. Made \$106 profit. Winner of 50/50 raffle was Jessica Rafanan. Gave away movie tickets, Best Buy gift cards and other great prizes for 1 st , 2 nd , 3 rd place winners in Sing It, Guitar Hero and Mario Kart races. Mario Kart races were difficult to determine winners in, but provided entertainment for little kids. Will have to consider how to keep track of scores if we use Mario Karts again. Jamba Juice was great, had plenty of smoothies and only took back 1 pallet. Rubio's didn't sell as much as last year, probably because they only offered tacos. However, they are still willing to work with us in the future. Consider cutting the evening short from 5:30-7pm as people were very sparse after 7:00.
Food Drive 11/2-11/18/ Carolyn Brosnan	Ends this week. Great response this year!!
ESF Auction/ Jessica for Jen Mobell	So far, amount raised is approximately \$44,355. This year the on line auction made more money than last year and it had over 200 fewer items available! All items that didn't have bids placed on them upon the closing of the on line auction on 11/4 are available to be purchased on a first come, first served basis. They can be seen still in the on line auction catalog pages on line. To purchase an item now, people need to email the esfonlineauction@yahoo.com address with their requested item. It will go to the first person asking.

Committee Reports

Distribution/e-News/Wed Folders/Tami Lynch	Nothing to report. Everything seems to be going well and the District is taking better care to remove outdated items from enews.
Nutrition/P.A.L/ Jessica Rafanan	Going well. Jessica will put together volunteer sign ups for next part of school year.
Kid's Clothing Closet/ Jessica for Katie	Katie Lowell will be contacting each school and teachers to determine what kids can benefit here.
Science Docent Program/Elaine Arndt	The science docent program is in transition as FOSS becomes implemented into curriculum. Parents will not be teaching lessons, but providing support along side the FOSS program at both schools. Pilot program in place to test this and see how it will work. Also, Tami Jackson researched science night and science assembly options. The Children's Discovery Museum offers a family night for \$500 where PTC can rent the museum for 1-2 hours in the evening and families can come and view animal presentations, a planetarium show, and various geology exhibits. For \$800, the museum will also provide hands on microscope

	exhibits/demonstrations and students can create their own air bottle rocket. It was decided that the \$800 option would be feasible since we have \$500 science docent money set aside. To offset the remainder of the cost, we will use other funds available and consider charging families a nominal fee. March 12, 2010 appears to be a good date for this event. Tami Jackson will contact the museum and make arrangements.
T-shirts/Jessica for Carolyn	All done. Sizing and color discrepancies were handled at Excelsior. Second order was sent to All-Awards for Maidu.
Directories/Jessica for Susana	All done. There was administrative/communication problem as to where order forms were placed and quite a few order forms were never received in time for publishing so many families were left out of the directory. However, all problems have been resolved.

Principal Reports

Maidu/Stephanie Groat	Third grade basketball intramurals are going well. Third graders are also using their student numbers to purchase lunches now. Second grade will start in December, 1 st grade will start after spring break, kindergarten will start after that. December 18 is an all school pajama day. Jump rope program was a great success. Due to increased safety measures, reminder that parents must sign in at the office when volunteering and then return to the office and sign out upon their departure.
Excelsior/Diane Duncan	District Board visitation went very well. Food provided for lunch by Gina Black was great. Big push for teachers to use technology in the classroom. B Street Theatre will be on campus December 11 to perform holiday show. Diane still discussing traffic issues, parking lot safety with City of Roseville and the District. NO STOPPING has been painted on pavement near park along side red fire lane curb. This has helped keep that area clear so cars can exit the parking lot much easier.

Announcements

Meetings	<ul style="list-style-type: none"> ▪ PTC General Meeting, Tuesday, December 15 **CHANGE FROM 12/8** 11am-1pm, Maidu, F5 – potluck style meeting, festive for the holiday ▪ PTC general meeting January 19 – would like to have this meeting in the evening @ Round Table Pizza on Sierra College Blvd – coordinate this with Laura Betz ▪ PTC Budget review meeting, January 26, Maidu, F5, 9:30 am
Destination Imagination	Bunco fundraiser event has been scheduled for January 22, \$25 tickets include dinner, 5:30pm-10pm
Newsletter deadlines	<ul style="list-style-type: none"> ▪ Monday, December 2 for school newsletters – send items to Cindy crenken@eurekausd.org for Excelsior or Karen at Maidu kfisher@eurekausd.org ▪ Monday, December 9 for PTC newsletter and January calendar – last one before winter break – send items to jrafanan@comcast.net

Adjournment: The meeting was adjourned at 1:11p.m. on Tuesday, November 17, 2009 by Jessica Rafanan