

Maidu/Excelsior PTC

**FINAL** General PTC Meeting, Excelsior, P2

[Items in **Blue** are motions. Actions to be taken are in **Red**. Agreements are in **Green**. ]

**March 23, 2010 Minutes**

<b>Welcome/ Call Meeting to Order</b>	The meeting was called to order by Jessica Rafanan at 11:09 a.m.			
<b>Attendees:</b>	Jessica Rafanan* Tami Lynch* Colleen Freund* Leigh-Ann Reinero*	Shannon Berg* Carolyn Brosnan* Stephanie Groat Diane Duncan	Sherilyn Petterson Tami Jackson Kari Kilgore Barbara Ford	Margot Birch    * Board Member
<b>Approval of Minutes</b>	<b>There was a motion that was seconded to approve the February 16, 2010 minutes. Motion passed.</b>			

**Treasurer's Report**

<b>Summary &amp; Current Status/Colleen Freund</b>	<p>Statement of Financial Condition reflects a total cash balance of \$16,219.60 - total encumbrances of \$12,468.50 = available funds balance of \$3,751.10. We estimate an income of \$13,013 and expenses of \$22,335.72 which leaves a net remaining income/(expense) of (\$9,322.72). When combined with the available funds balance, the estimated 09-10 carryover/(shortfall) is (\$5,571.62).</p> <p>This does indicate a shortfall, however, PTC still has a \$2500 "cushion" that was set aside at the beginning of the year in anticipation of a shortfall. We also have \$10,000 in required reserve, but we do not anticipate having to use this money with the \$2500 set aside. SCRIP committee is stepping up to help out and will be transferring funds in \$1000 increments, starting classroom scrip scrambles and selling local vendor scrip at both Maidu and Excelsior open house events. Overall, there is no need to worry, however, coordinators are encouraged to stay within or under budget for any coming PTC events.</p>
<b>SCRIP Status/Margot Birch</b>	As reported above, SCRIP committee is stepping up to help out in budget shortfall and will be transferring funds in \$1000 increments, starting classroom scrip scrambles and selling local vendor scrip at both Maidu and Excelsior open house events.

**Event Reports – Upcoming**

<b>Maidu Bookfair, March 19-26 – Mila Lindley</b>	<p>Set up went extremely well due to many volunteers. Kick-off party great success and the co-event of the Spanish Story Hour helped bring in more traffic and we recommend the 2 events being held in conjunction again next year.</p> <p>Would like more volunteers during kindergarten book fair times as little ones need a lot of help writing their wish lists.</p>
<b>Excelsior Talent Show, March 23</b>	Happening tonight
<b>Maidu Open House, March 25 – Jessica</b>	Class room visits from 6-7 pm, art show in MPR 6-7:30 pm, book fair open 5-8 pm. Scrip table will be set up selling local vendor scrip. PTC table will be there too along with ESF table.
<b>Excelsior Open House, April 29 - Jessica</b>	Nothing to report. Tables will be set up here as at Maidu's open house.
<b>Teacher/Staff Appreciation week, May 3-7 – Jessica</b>	Gina is in charge, only using some of the money in the budget for this
<b>Excelsior Family Night, May 5 – Leigh- Ann</b>	Time scheduled 5:30-7pm. For 3 <sup>rd</sup> graders leaving Maidu & Greenhills and 4 <sup>th</sup> graders leaving Excelsior. Gather together for games, still working out details, possible food. Leigh-Ann discussing with Diane this week.
<b>Family Picnic, May 21</b>	Scheduled, but no coordinator for this event. Are we doing this considering the budget issue we have. Jessica will put the item in the PTC newsletter to see if we get a coordinator to volunteer.

**Event Reports – Post Event**

<b>Maidu Spring Picture Day, 2/23 - Jessica</b>	All went well
<b>Family Bingo Night, 2/25</b>	Very fun, went very well, met and stayed within budget. Great support from Best Buy.
<b>Read Across America Week, 3/1- 3/5 – Carolyn</b>	Went well at both schools

<p><b>Family Science Night, 3/12</b> – Tami Jackson</p>	<p>Went great at Discovery Museum. If we choose to do this event in the future, the museum can hold up to 230 people. Support from Granite Bay High kids was outstanding. We could raise price to \$4 each and not use PTC grant money to cover cost. Tami Jackson will coordinate the evening if we have budget for it next year.</p> <p>Possibly do something on campus for a family science night next year and go to museum every other year. Discuss these options within budget means.</p>
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**Committee Reports**

<p><b>Distribution/e-News/Wed Folders/Tami Lynch</b></p>	<p>Going well. Tami provided instructions to teachers regarding how to sign up for enews.</p>
<p><b>ESF Update/Margot Birch</b></p>	<p>ESF Art Auction made over \$20,000. Maidu and Excelsior schools made the most money out of all schools in the District. Next annual dinner/auction event is scheduled for November 13. Margot is chairing the event and in full swing soliciting donations and sponsors.</p>
<p><b>Coordinator/Board positions for 2010-2011</b></p>	<p><b>There was a motion that was seconded to temporarily suspend Standing Rules Article IX, ELECTION OF OFFICERS to a new date: Change "Officers shall be elected in March of each year..." to "During 2009-2010, officers shall be elected in May, 2010..." . Motion passed.</b></p>

**Principal Reports**

<p><b>Maidu/Stephanie Groat</b></p>	<p>District board visited and food provided by Gina, Angela, Katie – very good. Book fair kick off was great fun with John’s Incredible Pizza Bear. Book fair continues this week. Next EUSD board meeting is 4/13.</p>
<p><b>Excelsior/Diane Duncan</b></p>	<p>Excelsior greatly appreciates PTC for supporting early dismissal once per month so teachers can participate in Professional Learning Communities. Diane has had dress code issues with warm weather coming. Also, April 7 presentation by Diane and Sergeant from Roseville PD on cyber bullying, texting and the internet – all parents are encouraged to attend since there have been issues with kids using cell phones during school hours.</p>

**Miscellaneous items**

<p><b>Fall Fundraiser options/ Angela Raffin</b></p>	<p>Recommend continuing with the fall fundraiser product sale to target the group of parents who wish to buy something rather than just donate. Continuing the sale also helps with jog-a-thon to meet overall fundraising goals.</p> <p>We have explored other vendors for the fundraiser due to changes at Sally Foster. Sally Foster is trying out a new \$20 gift card sales approach that refers customers to the internet to make purchases and then pay their own tax/delivery charges. Initial feedback about this change was negative and we would expect a lower profit.</p> <p>We recommend the "Believe Kids" company, which sells similar gift and wrapping paper options in addition to magazine subscriptions. The company offers a 50% return on sales, good incentives for students and teachers and strong customer service that can be contacted directly by consumers. The company has a good history of successful fundraising and good reviews from schools.</p> <p>With the Board’s decision to move forward, we request a 2010-2011 PTC/school calendar to finalize sales dates with "Believe Kids."</p> <p><b>There was a motion that was seconded to change the fall fundraising vendor from "Sally Foster" to "Believe Kids" for the 2010-2011 school year. Motion passed.</b></p>
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**Announcements**

<p><b>Meetings</b></p>	<ul style="list-style-type: none"> <li>▪ PTC general meeting April 20, Maidu, F5, 11am-1pm; Executive Board, 10 am-11 am</li> <li>▪ PTC general meeting May 18, Maidu, F5, 11am-1pm; Executive Board, 10 am-11 am</li> <li>▪ PTC budget planning meeting, May 25, Maidu, F5, 11am-1pm</li> </ul>
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Adjournment: The meeting was adjourned at 1:33 p.m. on Tuesday, March 23, 2010 by Jessica Rafanan