

Maidu/Excelsior PTC

FINAL General PTC Meeting, Maidu Elementary School, F5

[Items in **Blue** are motions. Actions to be taken are in **Red**. Agreements are in **Green**.]

August 25, 2009 Minutes

Welcome/ Call Meeting to Order	The executive meeting was called to order by Jessica Rafanan at 10:35 a.m. The general meeting was called to order by Jessica Rafanan at 11:35 a.m.				
Attendees:	Jessica Rafanan*	Amanda McCarthy	Elaine Arndt	Kristi Peterson	Christine Nelson
	Tami Lynch*	Stephanie Groat	Marci Tjader	Laura Betz	Chris Robertson
	Shannon Berg*	Tami Jackson	Sherilyn Petterson	Stephanie Washburn	Mila Lindley
	Colleen Freund*	Shelli Teed-Bose	Quynh Nguyen	Diane Duncan	
	Leigh-Ann Reinero*	Carrie Riggs	Margot Birch	Dean Bliss	*Board member
	Carolyn Brosnan*	Eric Teed-Bose	Michele Robertson	Pennie Gonzalez	
Approval of Minutes	There was a motion that was seconded to approve the June 3, 2009 minutes. Motion passed.				

Welcome & Introductions

Jessica Rafanan	New PTC Board introduced themselves. Jessica Rafanan, President; Colleen Freund, Treasurer; Leigh-Ann Reinero, Excelsior VP; Shannon Berg; Maidu Co-VP; Carolyn Brosnan; Maidu Co-VP; Tami Lynch, Secretary. President welcomed everyone to meeting and thanked them for taking time to attend.
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Treasurer's Report – Colleen Freund

Summary & Current Status	Statement of Financial Condition reflects a total cash balance of \$24,992.76 - total encumbrances of \$12,860.04 = an available carryover from 08-09 school year of \$12,132.72. Colleen recommends we do not make any decisions on use of these funds until after we have acquired proper Jog-a-thon sponsors. There was a motion that was seconded to approve the new PTC Board members (except Secretary) as signers on PTC bank accounts. Motion passed. There was a motion that was seconded to approve the new Scrip coordinators (Margot Birch & Kristen Honer) as signers on the scrip account. Motion passed.
SCRIP Status/Laura Betz	Great response at Class Assignment Night, able to sign up lots of people and answer lots of questions. Paper SCRIP will continue every other week. Margot and Kristen are taking over in that area. Dining for Dollars during Class Assignment Night was huge, we should be getting money in from that soon. REMEMBER: Scrip IS NOT an expense to you; it IS an expense to the place where you shop or eat-out. We are happy to meet with ANYONE to discuss how to participate.

Event Reports – Post Event

Class Assignment Night/Jessica Rafanan for Nancy Zavesky	August 17, 2009 - Went well, streamlined version of previous years. Nothing negative to report. Great response to Dining for Dollars at Rubios, Habit, Round Table and Cool River. ESF, SCRIP, PTC, RJUHS (food service) and transportation had tables set up and answered lots of questions from parents.
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Event Reports – Upcoming

Back to School Night/Jessica Rafanan	Maidu – 8/26 - Kindergarten & 1st Grade: 6:00-6:15 Welcome, PTC and ESF Presentations (Multi-Purpose Room) - 6:15-7:00 Classroom Presentations 2nd & 3rd Grade: 6:45-7:00 Welcome, PTC and ESF Presentations (Multi-Purpose Room) 7:00-7:45 Classroom Presentations Excelsior – 8/27 – 6pm-8:30 pm – Advanced Band meeting 5:15 pm – Start in MPR with Welcome, PTC and ESF Presentations PTC will share table with ESF
Teacher/Staff Back to School Luncheons/ Jessica Rafanan	Gina Black and Angela Kirton in charge. Maidu luncheon set for 8/27/09 – Excelsior luncheon set for 8/28/09. Jessica will go to introduce herself to teachers and let them know we are here to meet their needs.
Jogathon/Tami Jackson	Maidu scheduled for 9/18 – Excelsior scheduled for 9/25. Need lots of volunteers. Sign ups will be 2 week before the event and will be sent home with pledge envelopes. At this time, we do not have a gold sponsor @ \$3500 level. Have had many small business donations, but economy has had its toll. We may have to ask families for more this year. We will be asking

	for each child to set a \$25 goal in pledges or for the family to give a one-time \$100 donation to cover the entire year. Meeting 8/28 in Maidu F5 to put together packets. Also still need a few volunteers to help out at the kick off assemblies at each school.
Fall Product Fundraiser/Angela Raffin	Angela had some questions regarding marketing of Sally Foster products. It has been most successful to let the products sell themselves. Need room F5 for putting stuff together. Display boards were given to Angela for both schools. Box of samples from Sally Foster has been delivered to Angela to put on display
Picture Days/Tami Lynch & Kristi Peterson	Tami, Excelsior – 9/17; Kristi, Maidu – 10/22 Kristi just received word that she was asked to coordinate picture day for Maidu, but she was happy to jump in and help. Kristi was given last year’s coordinator contact information so she could be prepared. Volunteers have already been gathered for Excelsior picture day and facilities requests for both schools are completed.
Excelsior Book Fair/Sherilyn Petterson	Scheduled for 10/23-10/30. Volunteers needed for set up and others are being recruited. Sherilyn’s email address was improperly filed with Scholastic so they are having problems communicating, but Sherilyn is taking care of it. Shannon Castillo will be co-coordinating with her.
Family Karaoke Night/Leigh-Ann Reiner	Scheduled for 10/29 at Excelsior, 5:30-7:30 pm - both schools can attend. Looking at possibly doing a Dance, Dance Revolution tournament – still in early stages of planning.
Waste Free Wednesdays/ Molly Scholes	Implementing this program at Maidu first, then take it over to Excelsior. Will have an example of a “waste free lunch” at back to school night. Will also include waste free lunch tips in newsletter, posters in lunch room to show how much trash we are reducing. Pennie Gonzalez also inquired about a recycling program. Diane put her in touch with Mr. Wick at Excelsior who does recycling to pay for feeding his animals in the classroom.

Committee Reports

Nominating Committee/ Jessica Rafanan	There was a motion that was seconded to approve appointment of Leigh-Ann Reiner as Vice President for Excelsior for the 2009-2010 school year.
Distribution/e-News/Wed Folders/Tami Lynch	New District web site is in place, have had great response to families subscribing to the District web site. Last paper service day will be September 9 to give everyone plenty of time to adjust to new system and get signed up. Leigh-Ann (Maidu) and Sherilyn (Excelsior) continuing distribution on Tuesdays and will maintain records of families requiring paper service. Same procedure for distribution as last year – flyers due to school office by Monday 3 pm or it doesn’t get copied to be distributed until the following week. Flyers needing to be posted on enews web site can be sent to the PTC email address and Tami will post on enews.
Nutrition/P.A.L/ Jessica Rafanan	Have lots of great parent volunteers and new POS system is going pretty well.
PTC Coordinator Recruitment/ Tami Lynch	Water Color docent program at Excelsior will be rolled into the current Art docent program so no coordinator is needed for this area. Lyn Blake is art docent coordinator for Excelsior and will incorporate as necessary. We did get an overall science docent coordinator; still need a grade level coordinator for 2 nd grade. First grade teachers have opted to not have science docents this year as the FOSS curriculum is enough. Science docents will meet in Oct/Nov with Tami Jackson to discuss program direction for next year, where does PTC need to be involved? Still no coordinator for Bingo night – Tami will email all volunteers who have shown an interest in helping with bingo night to see if anyone would like to take on the event. School Activity Night specific to each school – Leigh-Ann Reiner coordinating for Maidu, but no one in place for Excelsior. Also need to determine what the event will be i.e. game night, game show, bounce house, Wii tournament, etc. There is still room on the PTC calendar for each school. Ideas are out there, just need to pin down a coordinator.

Principal Reports

Maidu/Stephanie Groat	Lunch program was shaky first day, but getting better, learning how to implement with the little kids. Great parent volunteers in lunch room – also getting student/high school volunteers. Currently have 489 students enrolled. Parking/traffic/pick up is a problem, but various options being looked at to ease the congestion.
Excelsior/Diane Duncan	581 students currently enrolled. Lots of new teachers, aides and staff on campus. Challenge 21 training over summer presented teachers with new ways to blend standards into curriculum. All teachers have promethean boards and document cameras. Spanish will be starting, not sure when. Parking/traffic mess: Lockridge park opened up for student pick up. Also have 5 buses this year and staggered pick up times to ease congestion. Patience is needed as new drop off

zone is painted over parking spaces next to open field.

New Business

PTC meeting schedule/change	To accommodate schedules of Board members and provide other times for working parents to come to PTC meetings, day time meetings will be held from 11am-1pm at Maidu F5 . The next general meeting during the day will be September 22, 11am-1pm at Maidu F5. We will have at least 2, possibly 3 evening meetings, providing dinner so that working parents and others who cannot make daytime meetings may attend. The first evening meeting is scheduled for October 20, 6pm-8pm at Excelsior library.
Group Norms	During the Executive Board meeting from 10:30-11:30 am, the board discussed implementing Group Norms as an addendum in the bylaws. Some draft ideas have been suggested and board members are encouraged to provide feedback and comments which will be reviewed and voted on at the next executive meeting.
PTC goals	<p>The board is focused on several new goals:</p> <ul style="list-style-type: none">▪ increasing both teacher and parent participation in PTC▪ increasing visibility of PTC via banners, sandwich boards, etc.▪ possibility/appropriateness of using of using Connect Ed (or whatever the phone system is called) for special PTC announcements <p>Leigh-Ann suggested a slogan and will work with Carolyn on promoting this via the Sandwich Boards. We received approval from both principals to put up banners at each school thanking volunteers for their support. We are also going to explore putting up a banner near STAR with a specific angle toward working parents.</p> <p>Leigh-Ann also is working on a PTC questionnaire for parents to provide comments and feedback on their view/opinion/operations of PTC and how we can make it better.</p>

Announcements

Meetings	<ul style="list-style-type: none">▪ PTC General Meeting, Tuesday, September 22, 11:00am-1:00pm, Maidu, F5; Executive Board meeting 10:00am-11:00am▪ PTC General Meeting, Tuesday, October 20, 6:00 pm-8:00pm, Excelsior, Library- dinner provided
Raffle winners	Jennifer Mobell and Christine Nelson each won an entertainment book in today's raffle

Adjournment: The meeting was adjourned at 1:40p.m. on Tuesday, August 25, 2009 by Jessica Rafanan