

Maidu/Excelsior PTC

FINAL General PTC Meeting, Maidu Elementary School, F5

[Items in **Blue** are motions. Actions to be taken are in **Red**. Agreements are in **Green**.]

June 3, 2009 Minutes

Welcome/ Call Meeting to Order	The executive meeting was called to order by Elaine Arndt at 10:35 a.m. The general meeting was called to order by Elaine Arndt at 11:10 a.m.				
Attendees:	Jessica Rafanan	Joyce Stubee	Tami Lynch	Janet Schimpf	Christine Nelson
	Michele Robertson	Cendrinne DeMattei	Shannon Berg	Katie Lowell	Chris Robertson
	Elaine Arndt	Tami Jackson	Sherilynn Petterson	Angela Kirton	
	Gina Black	Leigh-Ann Reiner	Madelin Zegers	Carolyn Brosnan	
Approval of Minutes	There was a motion that was seconded to approve the May 20, 2009 minutes.				

Recognition

Elaine Arndt	The outgoing PTC Board was recognized by Elaine Arndt with thank you cards and various kitchen herbs. Elaine was also given a gift card to University Art Supply as her 2 year Presidential term ends.
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Treasurer's Report – Greg Martin

Summary & Current Status	<p>Statement of Financial Condition reflects a total cash balance of \$20,650.47 - total encumbrances of \$15,276.86 = an available funds balance of \$5,373.61. We estimate an income of \$6,500 and expenses of \$7,900 which leaves a net remaining income/(expense) of (\$1,400). When combined with the available funds balance, the estimated 08-09 carryover/(shortfall) is \$3,973.61.</p> <p>There are still numerous outstanding reimbursements and deposits to process. It is estimated that the PTC will end the fiscal year with a surplus to be carried over into next year. Currently it is forecasted at around \$4,000. Greg will distribute the preliminary final financials for the fiscal year in several weeks to both the outgoing board (who also includes the incoming president) and the incoming treasurer.</p> <p>Laura Betz informed transferred \$6,500 from the Scrip Account to the General Account. The financials still show expected income of \$6,500. Scrip transfers are confirmed when the general account bank statements are processed. When these transfers are confirmed, it means that we slightly exceeded our overall fundraising goals.</p> <p>Look at possibility of having Elaine be a co-signer on checks next year since she lives next door to Collen Freund.</p>
SCRIP Status/Laura Betz	<p><u>Electronic</u> - Watch for Safeway 10% Back-to-School promotion this fall. It can result in \$1,000+ extra dollars. We'll be running a Receipt Scramble to obtain redemption codes and club card numbers. From various feedback received, many families are now shopping at WinnCo and Walmart. Maybe we can convince them to buy at least their gas thru scrip! Raley's and Safeway are sustaining month-to-month, but the overall year is low compared to other years.</p> <p><u>Paper</u> - All inventory has been depleted for the year. The extra, on-hand items helped boost sales. Sales were up from appx. \$3,700 last year to \$6,000 this year. Every purchase counts... even an ice-cream from Baskin Robbins, or coffee from Starbucks!</p> <p><u>The Fountains</u> - We finished in 4th place and won \$1,000 by attending meetings, circulating fliers, and stamping receipts... our easiest grand yet! Diane and Laura attended the awards luncheon last Friday. 25 schools participated. We were 1 of 8 that also received recognition for our publicity efforts. They are not operating the program for 09/10, but we may have another offer coming -- not guaranteed.</p> <p><u>Dining</u> - Events coordinated by Scrip brought in about \$1,000 this year, under the estimated \$1,500 due to declining restaurant attendance which has been an overall trend, not just with fundraising nights. Two items were from last year and with much follow-up we were finally able to receive and post event checks. Our final night of this year will be 2nd Tuesday @ Swirls -- be sure to bring the kids for a treat!</p> <p><u>Other</u> - Scrip is working closely with jog-a-thon to secure sponsors and donations. We have some great interest and are hoping Tandi "the closer" can bring them in. Additional leads</p>

will be forwarded to her shortly. Our committee maintains many ongoing community connections and will be presenting Certificates of Appreciation this year for their involvement and support of our schools.

Balance Sheet

- . As of 6-2 there is \$5,162 in account.
- . Est. \$1,500 outstanding for eScrip.
- . Final 'Habit' dining will be forwarded to Excelsior Student Council.

Activity Summary

\$10,500 electronic scrip
\$6,000 paper scrip
\$1,000 fountains
\$1,000 dining
\$1,500 outstanding income not yet received and posted
less (\$1,700) direct to library, classroom, DI, and grade levels
less (\$800) related to credit card, supplies, shipping

- . Our income this year after expenses was appx. \$17,500.
- . How did we make budget??? YES, \$21,500 was forwarded to general account!
- . The answer: by the skin of our teeth and carryover from last year

Just the facts

- . More people need to participate next year! Do more, get more. Do less, get less.
- . REMEMBER: Scrip IS NOT an expense to you; it IS an expense to the place where you shop or eat-out.
- . Our best income estimate for next year (if all remained the same) is \$16,500 (\$17,500 - 1,000 fountains)
- . Watch for more presence next year as we attend more events, either in person or with display only, and please advise all committees to cross promote the Scrip Program.
- . We are happy to meet with ANYONE to discuss how to participate.
- . Our first contact for 09/10 will be the Summer Mailer (rather than the traditional First Day Packet which can be an overwhelming affair!) -- we'll be giving free gifts at CAN and will enter families for a chance to WIN \$100 in gas/groceries.

Margot Birch and Kristen Honer will be in charge of Paper Scrip for 2009-2010 as well as managing the bank account. The bank will need to see their names in print with the new board.

Budget Vote for 2009-2010

There was a motion that was seconded to approve the PTC 2009-2010 Budget.

At Maidu there is potential to increase funds through recycling of water bottles. Can we possibly partner with the Zero Waste Lunch program next year to accomplish this?

Event Reports – Post Event

Family Luau/Michele Robertson

Extremely successful! We reached all our goals.

The luau only ran a deficit of \$150, not \$2000 as some have heard. The expenses for the luau were covered by donations from businesses and families as well as the planned PTC budget. The side fundraisers for the ESF (dunk tank), libraries, and band made over \$335. The luau dancers and staff meals were provided to them by the PTC gratis. The dance performance otherwise was provided to us free of charge, even though it was a show that typically costs \$2,000. The STAR volunteers were volunteers and only given meals in compensation for their time. We had over \$4,000 worth of raffle prizes and certificates.

There was concern that turn out was not adequate for such a special event. While the event was planned for 300, over 600 people actually attended. Texas West BBQ only charged us for 574 meals, which translated to a donation of over \$374. Hot Dog on a Stick provided the lemonade and continually provided ice throughout the evening as well as a ton of promotional items and coupons. No one was turned away, despite the difficulties in accommodating late sign ups. Our welcome team made sure that everyone was welcomed and received warmly. We had over 50 folks from Eureka and Greenhills in attendance, and many of them have gone out of their way to explain how the event helped transform their child's transition experience from anxiety to anticipation. We had the highest turnout for families and staff at an after-hours PTC event ever.

	We have the recommendations of the aloha team on how to improve future events, including possible use of a sliding scale for admissions. Please feel free to contact an PTC Board member for input.
Read Across America/Elaine Arndt	\$50 honorarium provided to the TNT group for volunteering during Read Across America week.

Event Reports – Upcoming

Class Assignment Night/Jessica Rafanan	Jamba Juice and bottled water will be the "sustenance" for the night of CAN. Nancy will contact the Scrip folks to get some Dining For Dollars options to put out for that evening. Will also contact Olympus and Oakhills about their CAN, and they way they set up their handouts and run their stations. We can do some streamlining for this year, but any major revisions to the way we run the event should be given more thought and not be done as a last minute change. We will maintain our simple approach, not collect any money for anything. Can tables be set up for Girl Scouts and Boy Scouts? May also want to contact our vendors from the Luau to maintain that relationship, possibly provide Dining for Dollars or lemonade at event? (Texas West BBQ, Hot Dog on a Stick)
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Committee Reports

Distribution/e-News/Wed Folders/Summer Mailer/Tami Lynch	Last enews going out June 3. Email sent to all recipients to renew service for next year. Will also create flyer for CAN packets for new families to sign up. Summer Mailer: still waiting for District information. PTC newsletter and calendar, SCRIP and jog-a-thon have inclusions ready. Collating anticipated to commence June 10.
PTC move from P4 to Maidu F5/Tami Lynch	Done. Move went very smoothly, both computers moved, new cabinet received and lock put on it. Many thanks to Leigh-Ann Reinero and Elaine Arndt for the help. And huge kudos to Bob Fisher at Maidu – always there in an emergency! All supplies and items were inventoried, all boxes marked with contents and a supply list will be created for coordinators and volunteers to reference in preparation for their events. It was also suggested that a list of vendors and local businesses from whom we have received donations and sponsorships in the past be created so that coordinators can maintain contact with them.
Nutrition/P.A.I./ Jessica	Extended day for kindergarten next year means we will probably need more coverage at the start of the year to help transition. Angela Kirton will be responsible for Excelsior coverage, Jessica Rafanan will oversee Maidu.
Nominating Committee/ Jessica	There was a motion that was seconded to approve appointment of Shannon Berg as Co-Vice President for Maidu for the 2009-2010 school year.
PTC Coordinator Recruitment/ Tami Lynch	Still need distribution coordinator for Excelsior (Sherilynn Petterson will be back up), co-coordinator for directory with Vanessa Gunn, copy/admin support for Excelsior. Science Docents are not needed at Excelsior with the new FOSS curriculum. It is still unclear whether or not Maidu teachers need Science docents. In reference to the elimination of movie night at both schools, can we get student council to provide some input regarding what kind of event(s) they would be interested in attending? There is still room on the PTC calendar for next year to have a school activity night for each school. We are hopeful that Greenhills/Eureka families may be able to provide some ideas/suggestions as well.

Principal Reports

Maidu/Janet	Hiring one more kindergarten teacher, total of 6 classes next year. Kindergarten will also be going to lunch with the extended day. There will be 4 lunches at Maidu next year! 110 kindergarten registration packets have been given out. 17 kindergarten inter-district transfers have been approved.
Excelsior/Diane	4 th grade parent orientation was June 2 – great turn out. Class placements for next year are done.

Announcements

Meetings	<ul style="list-style-type: none"> ▪ PTC General Meeting, Tuesday, August 25, 11:30am-1:30pm, Maidu, F5; Executive Board meeting 10:30am-11:30am Check www.eurekausd.org for info on transportation, school lunches and adjusted days
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