

Maidu/Excelsior PTC

FINAL General PTC Meeting, Excelsior Elementary School, P4

[Items in **Blue** are motions. Actions to be taken are in **Red**. Agreements are in **Green**.]

April 22, 2009 Minutes

Welcome/ Call Meeting to Order	The meeting was called to order by Angela Kirton, substituting for Elaine Arndt at 11:06 a.m.			
Attendees:	Nancy Zavesky Michele Robertson Carolyn Brosnan Gina Black Kari Kilgore	Diane Elliott Diane Duncan Tami Jackson Jenni Sanders Christine Gardiner	Tami Lynch Lorna Schofield Sherilynn Petterson Julie McAvoy Barbara Ford	Janet Schimpf Katie Lowell Angela Kirton Melissa Barron
Approval of Minutes	There was a motion that was seconded to approve the March 25, 2009 minutes.			

Discussion of CAN or First Day Welcome

Nancy Zavesky	<p>Nancy recommends that we go back to the Class Assignment Night format teacher assignment notification and delivery of packets for 2009-2010 school year. Have the event at Excelsior the evening before school starts, August 17. Event should be on a smaller scale as follows:</p> <ol style="list-style-type: none"> 1. packets will not be handed out in envelopes, just stapled 2. tables set up for school clothing, scrip, jog-a-thon, PTC/volunteer and lunch program (Diane Duncan to check with RJUHSD regarding elimination of daily lunch tickets and computerized card system) 3. obtain an outside vendor (i.e. Rubio's and Jamba Juice) to sell food and see if PTC can get a percentage <p>These guidelines make the event simple and straightforward allowing families to get the essential information and still give them time to go home and rest for the next day. This also eliminates the potential for PTC to lose money while providing food and beverages, and frees up lots of volunteers to distribute packets instead of pizza and soda</p>
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Treasurer's Report – Greg Martin

Summary & Current Status	<p>Statement of Financial Condition reflects a total cash balance of \$27,628.14 - total encumbrances of \$12,916.82 = an available funds balance of \$14,711.32. We estimate an income of \$9,200 and expenses of \$19,700 which leaves a net remaining income/(expense) of (\$10,500). When combined with the available funds balance, the estimated 08-09 carryover/(shortfall) is \$4,211.32.</p> <p>Greg has taken a new job and will be unable to attend meetings; he will send us reports. Elaine will take check requests to him. Greg needs to arrange a date for budget review for next year; he will contact the PTC board. Turn in reimbursement requests by June 1.</p>
SCRIP Status	<p>Upcoming dining for dollars @ The Habit, April 30 @ CPK, Tuesday in May. Turn in all Fountains @ Roseville receipts; contest ends May 15. Scramble is currently underway; proceeds go to Destination Imagination; orders due 4/30.</p>

Event Reports – Post Event

Excelsior Talent Show	Very fun, very appropriate material. Thanks to PTC for all the support
Maidu Bookfair/Diane Elliott	Each library received \$2500 from book fair sales. Coordinators and volunteers have been obtained for next year as Diane Elliott will no longer be at Maidu/Excelsior
Maidu Open House	Went great, got Tami Jackson as jog-a-thon coordinator for Excelsior

Event Reports – Upcoming

6th Grade open house	April 23 – Tami will man table for volunteer recruiting
4th and 5th Grade open house	May 7 – Tami Jackson and Gina Black will split time manning table for volunteer recruiting
Family Luau/Michele Robertson	Great update from Michele. Catering has been secured for the event at a very reasonable price that includes set up and clean up. She is recruiting volunteers to help at the event; those interested will get a special "lei" necklace. She has over 30 different games planned, a children's area, crafts, bubbles, possible photo area etc. She is also investigating lemonade promotion from Hot Dog on a Stick. There will be a sound system playing Hawaiian tunes. She is also starting to market to Greenhills and Eureka families as this is an

	<p>outreach event in which we want to welcome new families to Maidu and Excelsior.</p> <p>Some concerns were raised regarding charging for the event and that PTC could possibly lose money. All agreed that we knew well in advance that this was going to be a big event and we are willing and prepared to make any sacrifices.</p>
Volunteer Breakfast	Katie had an idea to provide a breakfast for all PTC volunteers before the Maidu performance on May 18. Ideas were tossed around, many volunteers don't want to attend another event, they just want a nice "thank you" note; no big recognition is necessary.

Committee Reports

Distribution/e-News/Wed Folders/Tami Lynch	Nothing to report.
PTC move from P4/Tami Lynch	Tami working with Bob Fisher at Maidu to obtain shelving units and drawers for F5. Spanish class will be held in F5 through May 15 so we are hoping to target a move date at the end of May. Tami is also trying to coordinate with James Gamble to help move/set up computers.
Nutrition/P.A.L./Angela	Nothing to report
Nominating Committee	Openings still available for Excelsior co-president, 2 Excelsior VP's and Treasurer. We would like to get a Eureka or Greenhills PTC parent on board. Jessica and Elaine are contacting these PTCs to inquire how we can go talk to them at their next meeting
PTC Coordinator Recruitment/Tami Lynch	Flyer going out next week via enews that we are needing coordinators and volunteers for next year.

New Business

Rivercats Fundraiser/Carolyn Brosnan	We receive discounted vouchers for \$14, PTC gets \$7 for sale of every voucher. Carolyn has created a flyer and put notice in the newsletters to start marketing this program.
Request for DI Global Funds	<p>We currently have about \$685 in the Destination Imagination expense line. Each student will cost \$1200 plus an equal amount for an accompanying adult. Fundraising is in progress: Habit Night, Jamb Juice and bake sales. Contacts with Kiwanis and Lions Club. Seeking support from ESF and EUSD.</p> <p>Elaine moves to apply that money and round it up to a full \$700 donation for the Excelsior DI Global Team going to Knoxville, TN. Motion seconded and approved</p>

School District Activity

PTC Transition for 09-10	<p>May 1 is when intra district transfer notifications go out. After that we will be able to target appropriate families for PTC participation. Nominations close May 11, elections will be May 20.</p> <p>Open house table coverage - see notes above</p>
Summer Mailer	District trying to put together list of what can go out.

Principal Reports

Maidu/Janet	Maidu principal selection will be announced May 12. Number of classes at each grade level for 09-10 year: Kindergarten - 5; 1 st grade - 6; 2 nd grade - 5; 3 rd grade - 7
Excelsior/Diane	<p>Teachers will be coming over from Eureka to discuss campus configuration for next year. More technology including document cameras in every classroom will be available. Number of classes at each grade level for 09-10 year: 4th grade - 6; 5th grade - 7; 6th grade - 7.</p> <p>Teachers who make a difference awards: Jenny Kinloch and Kathleen Beiler</p> <p>4th grade musical - June 3, outside amphitheatre</p>

Announcements

Meetings	<ul style="list-style-type: none"> ▪ Need coverage for President at next PTC meeting, May 20, 11 am - 1 pm, Maidu, B1 - Jessica will oversee ▪ PTC General Meeting, May 20, 11am-1pm, Maidu, B1; Executive Board 10am-11am (Elections)
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	<ul style="list-style-type: none"> ▪ PTC General Meeting, June 3, 11am-1pm, Maidu, F5**NEW LOCATION; Executive Board 10am-11am ▪ Budget review meeting - TBD
Open House Dates	Excelsior/Eureka 4 th & 5 th grade – May 7
Fundraisers	Jamba Juice fundraisers- mention schools to get 20% donation <ul style="list-style-type: none"> ▪ Maidu May 11-17 ▪ Excelsior May 18-24

Adjournment: The meeting was adjourned at 12:45p.m. on Wednesday, April 22, 2009 by Angela Kirton