

**Maidu/Excelsior Schools Parent Teacher Club
1950 Johnson Ranch Drive
Roseville, CA 95661**

PARENT TEACHER CLUB BYLAWS

ARTICLE I.

NAME

The name of this organization shall be the Maidu/Excelsior Elementary Schools Parent Teacher Club (P.T.C.)

ARTICLE II.

OBJECTIVES AND PURPOSES

SECTION A. The object of the club shall be to promote the welfare of children in the school, community and home through the cooperative effort of parents, teachers and administrators.

SECTION B. To provide members the opportunity to serve the school and its student body by contributing to the development of the school and to bring into a closer relationship the school and the home so that parents, teachers *and administrators* may unite in their efforts to secure for all children the highest advantages in physical, mental and social education.

SECTION C. To strive to provide for the many needs of the school not supplied by the district.

ARTICLE III.

POLICIES

SECTION A. This organization shall be educational, non-partisan, non-sectarian and non-commercial. It shall not endorse any candidate for public office. Upon a two-thirds vote, the members present or voting at any regular or special meeting, support or non-support of questions of public interest, including political issues, may be endorsed or protested.

SECTION B. The club shall seek neither to direct the administrative activities of the school nor to control its policies.

SECTION C. Funds raised by the club each year must be disbursed or encumbered by the end of the school year or those funds shall revert to the Maidu/Excelsior P.T.C.'s general fund.

SECTION D. No substantial part of the activities of this organization shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the organization shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

SECTION E. The property of this organization is irrevocably dedicated to charitable purposes and no part of the income or assets of this organization shall benefit of any board member or to the benefit of any private person.

SECTION F. The organization shall not discriminate on the basis of race, creed, religion, gender or national origin. The name of the organization or the names of any members in their official capacities shall not be used to endorse or promote a commercial concern or in connection with any partisan interest or for any purpose not appropriately related to the promotion of the objects of the organization.

ARTICLE IV.

MEMBERSHIP

SECTION A. Parents or guardians of pupils attending Maidu and/or Excelsior Elementary Schools, teachers and staff are active members of the P.T.C. A membership fee may be requested.

SECTION B. P.T.C. membership lists shall not be released to outside interests.

ARTICLE V.

NOMINATING COMMITTEE

SECTION A. The president shall appoint five (5) members to represent a nominating committee to present a slate of officers to serve effective July 1st of the following P.T.C. fiscal school year.

SECTION B. Nominating committee members are not barred from becoming nominees for elected offices.

ARTICLE VI.

OFFICERS AND THEIR ELECTION

SECTION A. There shall be at least five (5) elected officers: President, Maidu Vice-President, Excelsior Vice-President, Secretary, and Treasurer and any other officers as designated in the standing rules.

SECTION B. The officers shall be elected at a general membership meeting prior to April 30 to serve for a term of one (1) year, or until their successors are elected. No person shall serve for a term of one (1) year, or until their successors are elected. No person shall serve in the same office for more than two (2) consecutive terms. Officers shall assume their offices on July 1.

SECTION C. A quorum being present, a majority of all votes is necessary to elect. Voting may be by voice if only one (1) candidate is nominated for an office. Absentee or mail-in proxy ballots are prohibited.

SECTION D. If a vacancy occurs in an office, the executive committee may elect an acting officer to serve until the next general membership meeting, at which time nominations shall be made from the floor with consent of the nominee. A quorum being present, a majority of all votes cast is necessary to elect. Voting may be by voice if only one (1) candidate is nominated for office. Absentee or mail-in proxy ballots are prohibited.

ARTICLE VII.

EXECUTIVE COMMITTEE

SECTION A. An Executive Committee shall consist of the President, Maidu Vice-President, Excelsior Vice-President, Secretary, Treasurer, and the Administrative Representatives of Maidu and Excelsior Elementary Schools.

More than one individual may share the elected PTC positions.

SECTION B. A majority will constitute a quorum.

ARTICLE VIII.

BOARD OF DIRECTORS

SECTION A. The board of directors shall consist of the executive committee and appointed positions as specified in the Maidu/Excelsior P.T.C. standing rules.

SECTION B. A majority shall constitute a quorum.

SECTION C. The board of directors shall review the budget prior to its submittal to the general membership.

SECTION D. The board of directors shall present recommendations to the general membership meeting for action.

SECTION E. Special meetings may be called by the president or a majority of the board.

ARTICLE IX.

DUTIES OF THE OFFICERS

SECTION A. The officers shall be composed of the following *positions, which may be held by more than one individual at the pleasure of the President(s).*

PRESIDENT- The president will have responsibility for the organization and will serve as the liaison to the Board of Trustees at school board meetings and attend the Eureka District P.T.C.'s President's meetings with the District Superintendent.

MAIDU VICE-PRESIDENT- A vice-president will be elected to represent Maidu school for the purpose of assisting the president, and are not barred from becoming nominees for future elective offices.

EXCELSIOR VICE-PRESIDENT- A vice-president will be elected to represent Excelsior school for the purpose of assisting the president, and are not barred from becoming nominees for future elective offices.

SECRETARY-The secretary will record the minutes of each meeting and assist the president with the agenda distribution and correspondence when needed.

TREASURER-The treasurer will maintain a set of record books and the bank accounts for the organization. He/she will also be responsible for compiling information for the required Eureka School District audit and the P.T.C.'s tax return at the end of the fiscal year (June 30).

ARTICLE X.

MEETINGS

SECTION A. The organization will hold monthly meetings throughout the school year. Summer meetings may be held at the discretion of the president.

SECTION B. Special meetings may be held at the discretion of the president, executive committee, board of directors or upon written request of ten members. Notice of the meeting must be given five (5) days in advance.

SECTION C. Members of the Club present shall constitute a quorum for regular and special meetings of membership providing there are a minimum of five (5) active members of the P.T.C. board of directors present.

ARTICLE XI.

AUTHORIZATION

The Parent Teacher Club (P.T.C.) shall exist at the invitation of the Board of Trustees of the Eureka Union School District.

ARTICLE XII.

TERMINATION:

Upon the dissolution of the association, assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the association is located, exclusively for such purposes or to such organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE XIII.

These Maidu/Excelsior Schools Parent Teacher Club Articles of Association are amended, approved and adopted December 7, 1998.

Christine Grau, President

Deb Wood, Vice President

Maidu/Excelsior Schools Parent Teacher Club
1960 Johnson Ranch Drive
Roseville, CA 95661

**AMENDMENT TO
PARENT TEACHER CLUB BY-LAWS**

The following changes represent changes to the PTC Bylaws as adopted on December 7, 1998.

ARTICLE II. OBJECTIVES AND PURPOSES

ARTICLE VII. POLICIES

ARTICLE IX. DUTIES OF THE OFFICERS

ARTICLE XIV.

These amendments to the Maidu/Excelsior Schools Parent Teacher Club Articles of Association are adopted on April __, 2005.

Kelly Lund, President

Michelle Buron, President